

Free and Reduced School Meal Information

The Delavan-Darien School District, St. Andrew's Catholic Grade School, Delavan Christian School, and Our Redeemer Lutheran School announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program or milk for split-session students served under the Special Milk Program. Each school office and the central office has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced price meals or free milk if a split-session student does not have access to the school lunch or breakfast service.

FAMILY SIZE INCOME SCALE For Determining Eligibility for Free and Reduced Price Meals or Milk

INCOME ELIGIBILITY GUIDELINES											
		Effective from July 1, 2016 to June 30, 2017									
HOUSEHOLD SIZE	FEDERAL POVERTY GUIDELINES	REDUCED PRICE MEALS - 185 %					FREE MEALS - 130 %				
	ANNUAL	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY
48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND TERRITORIES											
1	11,980	21,978	1,832	916	846	423	15,444	1,287	644	594	297
2	16,020	29,637	2,470	1,235	1,140	570	20,826	1,736	868	801	401
3	20,160	37,296	3,108	1,554	1,435	718	26,208	2,184	1,092	1,008	504
4	24,300	44,955	3,747	1,874	1,730	865	31,590	2,633	1,317	1,215	608
5	28,440	52,614	4,385	2,193	2,024	1,012	36,972	3,081	1,541	1,422	711
6	32,580	60,273	5,023	2,512	2,319	1,160	42,354	3,530	1,765	1,629	815
7	36,730	67,951	5,663	2,832	2,614	1,307	47,749	3,980	1,990	1,837	919
8	40,890	75,647	6,304	3,152	2,910	1,455	53,157	4,430	2,215	2,045	1,023
For each add'l family member, add	4,160	7,596	642	321	296	148	5,408	451	226	208	104

Application forms will be available to all families at the all-school registration days, in school and district offices, and via the Infinite Campus Parent Portal and our the district website (<http://www.ddschools.org/lunch-menus/>). To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school (unless notified at the start of the school year that children are eligible through direct certification). Additional copies are available at the office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by agency or other program officials. Applications may be submitted at any time during the year.

To obtain free or reduced price meals or free milk for children in a household where one or more household members receive FoodShare, FDPIR, or Wisconsin Works (W-2) cash benefits, list the household member and the FoodShare, FDPIR or W-2 case number, list the names of all school children, sign the application, and return it to the school office.

For the school officials to determine eligibility for free or reduced price meals or free milk of households not receiving FoodShare, FDPIR or W-2 cash benefits, the household must provide the following information requested on the application: names of all household members and the adult signing the application form must also list the last four digits of his or her Social Security Number or mark the "I do not have a Social Security Number" box. Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.).

Under the provisions of the free and reduced price meal and free milk policy, the following officials will review applications and determine eligibility: St. Andrew's principal; Our Redeemer, Chairman, Board of Education; at Delavan Christian School, principal Grace Hirte; at Delavan-Darien Schools, Business Administrator Mark Powell. If a parent or guardian is dissatisfied with the ruling of the official, he/she may wish to discuss the decision with the determining official on an informal basis. If the parent/guardian wishes to make a formal appeal, he/she may make a request either orally or in writing to: Principal, St. Andrew's Catholic School, 115 S. Seventh Street, Delavan, WI 53115, telephone (262) 728-6211; Principal, Our Redeemer Lutheran School, 416 W. Geneva Street, Delavan, WI 53115, telephone (262)-728-6589; Principal, Delavan Christian School, 820 Oak Street, Delavan, WI 53115, telephone (262)728-5667; Mr. Mark Powell, Business Administrator, Delavan-Darien School District, 324 Beloit Street, Delavan, WI 53115, telephone 262-728-2642.

If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure.

If a household member becomes unemployed or if the household size changes, the family should contact the school. Such changes may make the household eligible for reduced price meals or free meals or free milk if the household income falls at or below the levels shown above, and they may reapply at that time.

Children formally placed in foster care are also eligible for free meal benefits. Foster children may be certified as eligible without a household application. Households with foster children and non-foster children may choose to include the foster child as a household member, as well as any personal income available to the foster child, on the same application that includes their non-foster children.

The information provided by the household on the application is confidential. Public Law 103-448 limits the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs. Consent of the parent/guardian is need for other purposes such as waiver of text book fees.

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail	Fax	E-mail
U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410	(202) 690-7442	program.intake@usda.gov.

This institution is an equal opportunity provider.

Any questions regarding the application should be directed to the determining official.

USDA Nondiscrimination Statement Update

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Las personas con discapacidades que necesiten medios alternativos para la comunicación de la información del programa (por ejemplo, sistema Braille, letras grandes, cintas de audio, lenguaje de señas americano, etc.), deben ponerse en contacto con la agencia (estatal o local) en la que solicitaron los beneficios. Las personas sordas, con dificultades de audición o discapacidades del habla pueden comunicarse con el USDA por medio del Federal Relay Service [Servicio Federal de Retransmisión] al (800) 877-8339. Además, la información del programa se puede proporcionar en otros idiomas.

Para presentar una denuncia de discriminación, complete el Formulario de Denuncia de Discriminación del Programa del USDA, (AD-3027) que está disponible en línea en:http://www.ocio.usda.gov/sites/default/files/docs/2012/Spanish_Form_508_Compliant_6_8_12_0.pdf y en cualquier oficina del USDA, o bien escriba una carta dirigida al USDA e incluya en la carta toda la información solicitada en el formulario. Para solicitar una copia del formulario de denuncia, llame al (866) 632-9992. Haga llegar su formulario lleno o carta al USDA por:



The School District of
DELAVAN-DARIEN

Proud Past - Promising Future

324 Beloit Street • Delavan, Wisconsin 53115 • (262) 728-2642 • Fax (262) 728-5954 • www.ddschools.org

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